

Minutes of Meeting  
 Of the Board of Managers  
 Of the Lower Heart River WRD  
 July 23, 2024  
 2:00 p.m. – Veteran’s Room  
 Mandan City Hall

Attendees: Bill Robinson, Chairman; Mitch Bitz, Manager; Luci Snowden, Manager; and Carol Beechie, Secretary/Treasurer. Absent: Ryan Jockers, Manager and Alan Kemmet, Manager.

Also in attendance: Dennis Reep, HDR Engineering; Karli Frohling, HDR Engineering; Dan Vander Vorst, HDR Engineering (phone); Vicki Twerdochlib, HDR Engineering (phone); Bryan Kumm, HDR Engineering (phone); Cole Higlin, Mandan Park District Executive Director (phone); Jordan Singer, City of Mandan Building Inspector; Jim Froelich, Mayor City of Mandan; Craig Sjoberg, Mandan City Commissioner.

The minutes of the June 25, 2024, Board Meeting were presented. Luci Snowden made a motion to approve the minutes, seconded by Mitch Bitz. Motion passed unanimously.

The financial report for June 2024 was reviewed. Chairman Robinson stated that the cost share for the months of March, April and May has been received. Another cost share for the month of June has been submitted to the Department of Water Resources. The 2025 budget will be presented today to the Morton County Commission requesting the max of 4 mills that a water resource district may apply for. Luci Snowden made a motion to approve the financial report and the monthly bills as presented, seconded by Mitch Bitz. Motion passed unanimously.

Vouchers approved for payment:

HDR Engineering, Inc.	General Engineering Services – Task Order 3 June 2, 2024 to June 29, 2024	8993	3,524.56
HDR Engineering, Inc.	Flood Risk Design Phase 2 – Task Order 5 June 2, 2024 to June 29, 2024	8994	28453.88
HUB Intl Great Plains LLC	24/25 Commercial Property Renewal	8995	612.00
Ternes Outdoor Services	Dike Maintenance – Chemicals & Spraying	8996	4,087.00
City of Mandan	Dike Maintenance – Auto Fuel	8997	152.52
ND Tax Commissioner	State Payroll Taxes	8998	40.00
William Robinson	Bismarck Tribune Land Lease Ad Reimbursement March 2024 Ck 8956 Misplaced/Stop Pymt Isd	8999	144.28
William Robinson	1 <sup>st</sup> Quarter Salary March 2024 Ck 8961 Misplaced/Stop Pymt Isd	9000	369.40
ND One Call, Inc.	Dike Maintenance – Location Services	9001	1.50

**Operations and Maintenance:**

Mitch Bitz stated that spraying and cutting has been an ongoing task this summer. Equipment will be exercised this fall. The Board discussed the purchase of a zero turn riding lawn mower from Gary Benz. After discussion, Luci Snowden moved that the Board spend \$6,000 to purchase the 2012 Kubota 326 Diesel Zero Turn Mower (Serial #19636) from Gary Benz. Motion was seconded by Mitch Bitz. Motion

carried unanimously. Carol Beechie will contact our insurance company to get this riding lawn mower added to our insurance policy

**Update on O&M and SWIF Plan:**

Karli Frohling , HDR Engineering, provided a written update for the board.

**Meadowlands Park LLC development:** It is the intent of Meadowlands Development to develop a 9.8 acre area to construct homes for a 55+ community in Mandan. The east side of the property abuts the Lower Heart River Levee System. On behalf of Meadowlands Development, Swenson Hagen & Co. has prepared a preliminary plat for the United States Army Corps of Engineers (USACE) to review. In addition to the plat, the Lower Heart River Water Resource District (LHRWRD) suggests Swenson Hagen & Co. prepare the following to aid the review:

- Site plan
- Stormwater plan
- Seepage analysis

After review , the LHRWRD board does not object to Meadowlands Development submitting documentation to the USACE for review, contingent upon Meadowlands Development performing a seepage analysis on the existing stormwater pond. The USACE has recognized this stormwater pond as a deficiency to the levee system and requested a seepage analysis to determine the impact it has on the levee system. Since this deficiency puts the levee system status in the PL 84-99 program at risk if left unresolved, the LHRWRD requests that Meadowlands Development perform a seepage analysis in order to determine any mitigation activities to eliminate the deficiency caused by the original development, prior to endorsing the next phase of the development. Karli Frohling will incorporate this information into a document for the board to review and for Chairman Robinson to sign upon review and approval from the board members.

**Update on Mandan Flood Risk Reduction Plan:** Dennis Reep, HDR Engineering, provided a written update for the board.

**Levee Raise along Mandan Municipal Golf Course:** Bryan Kumm, HDR Engineering, reviewed his analysis of Reach 6 adjacent to hole #4 on the Mandan Municipal Golf Course. Both cutoff wall and seepage berm appear feasible. HDR will be preparing options comparing costs and other considerations between the two alternatives for board consideration.

**Right of Way:** Dan Vander Vorste provided an update. Waiting on official response from Mr. Johnson. Mr. Johnson has been reviewing appraisal and has agreed to meet when review is complete. Dan is hoping for a meeting on Tuesday, July 30<sup>th</sup>. Survey team is scheduled to be on Biwer property at the end of this week. AE2S has been in discussion with City on plat requirements/ detail.

**Funding:** Feedback has been received on phasing of FMA grant. Dennis prepared a phasing response for board consideration in responding. After discussion, the board agreed for Dennis to forward this phasing information to FEMA.

**Other Business:**

Shores of Lakewood Phase 2: Pond information was shared with the board. The board requested that a staff gauge be put in the pond to easily visibly measure the depth of the pond.

The Board adjourned at 3:10 p.m. Next regular meeting is August 27, 2024, at 2 p.m.

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Chairman

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Secretary/Treasurer